



## Application to Keep a Pet in a Body Corporate

Please complete this application (two pages, **one application per animal**) to assist in prompt consideration of your request.

Until the application has been completed in FULL and returned to our office, we cannot process your request

Please ensure that you have reviewed the terms and conditions of this application before signing.

**Please NOTE:** The outcome of this application is subject to the Body Corporate By-Laws and a decision of the Body Corporate Committee.

### Property Details -

Building Name .....  
CTS Number ..... Lot Number .....  
Property Address .....  
Suburb ..... State ..... Post Code .....

### Applicant Details -

Your Status:

Owner                      Owner/Agent on behalf of tenants

Agent on behalf of prospective buyers - Settlement Date .....

Your Name .....

Email (required).....

Phone ..... Mobile(required) .....

### Animal Details -

Type of Animal ..... Breed .....

Animal's Name ..... Animal Size (kg) .....

Desexed                      YES                      NO                      Animal's Age .....

Council Registration Number (if applicable) .....

Veterinary Certificate (of each animal is required) - Must be Attached to Application

Photo of Animal (optional) – May be Attached to your Application

### Tenants/ Prospective Buyers Details -

(if applying on behalf of tenants/ prospective owners)

Pet's Owners Name .....

Contact Number .....

Email Address .....

SIGNED ..... DATE .....

#### OFFICE USE ONLY

Date Received: ..... Application Acknowledged: ..... By-Laws Checked: .....

Forward to the Committee: ..... Flying Minutes                      Committee Meeting                      General Meeting

Approval Granted:                      YES                      NO                      Resolution Date: ..... Filed Date: ..... Staff ID: .....



## Terms and Conditions of Application to Keep a Pet

1. The applicant understands and acknowledges that any animal approval, if granted by the committee is for the animal/s outlined in the application/s and doesn't constitute a blanket approval.
2. The applicant understands and acknowledges that any animal approval, if granted by the committee is **ONLY** for the duration of the applicants;
  - a. Ownership of the Lot  
  
OR
  - b. Term of Leasehold Interest of the Lot  
  
OR
  - c. the natural life of the animal whichever may be sooner
3. The applicant acknowledges and understands that any animal approved by the committee must remain indoors (within reason) unless specifically advised and is to respect all areas of common property.
4. The applicant acknowledges and understands that the Body Corporate reserves the right to reverse any animal approval should the presence of the animal cause breaches of the by-laws and/or begins to become a nuisance to other occupants or the common property.
5. The applicant acknowledges and understands that the owner of the animal shall be responsible for any damage, soiling to the common property caused by the animal and shall rectify same at their expense within a reasonable time frame.
6. The applicant acknowledges and understands that they are to comply with Local Government laws in relation to any approved animal (e.g. the animal must be council registered).
7. The pet must be on a leash, be carried or contained in a cage when leaving or entering the lot or whenever the pet is on common property.
8. The pet is kept free of vermin and disease.
9. A veterinary certificate as to the pet's health is to be supplied.

FULL NAME: .....

SIGNED: ..... DATED: .....

***Please return your completed form with attached pictures/ diagram to our office:***

***Email: bodycorp@matthewsrealestate.com.au***

***Fax: 07 3848 0172***

***Post: PO Box 171, Annerley QLD 4103***

***In person: 678 Ipswich Road, Annerley QLD 4103 (cnr Cracknell Road)***

***Thank you!***