



Application To Install an Air Conditioner

Please complete this application (three pages) to assist in prompt consideration of your request.

Until the application has been completed in FULL, returned, and all monies by non registered owners have been received we cannot process your request

Please ensure that you have reviewed the terms and conditions of this application before signing.

Please NOTE: The outcome of this application is subject to the Body Corporate By-Laws and a decision of the Body Corporate Committee

A charge of \$65.00 (incl. GST) per application is applicable to all non registered owners (e.g. tenant / prospective buyer). This money is payable prior to returning the application

BUILDING NAME

LOT Number

YOUR NAME.....

YOUR ADDRESS.....

.....

SUBURB.....STATE..... P/CODE.....

PHONE (required) ()..... MOBILE (required).....

EMAIL (required).....

@.....

YOUR STATUS (required – please circle) Owner / Agent / Tenant / Other

If other please specify.....

Payment Options (only applicable if you are not a registered owner):

Cheque (made payable to the Stratamatt Pty Ltd)

Cash (paid in person at our office 678 Ipswich Road, Annerley Q 4103)

Direct Deposit – NAB / BSB 084 100 / Account 92 001 6232 (reference please use building name and lot number)

BRAND OF AIRCONDITIONER

MODEL..... MOTOR SIZE

SPECIFICATIONS.....

.....

SIGNED:..... DATED:.....

Please attach a photograph or draw a diagram of the proposed location of the outdoor condenser unit, on a separate page, or use the space provided on page 2 of this form..

OFFICE USE ONLY

Date Received/...../20

Application Acknowledged/...../20

By-Laws Checked/...../20

Issued to the Committee/...../20 via Flying Min CMTEE Mtg General Mtg Approval Granted Yes / No Filed...../...../20 Staff I.D



Application To Install an Air Conditioner

Please attach a photograph or draw a diagram of the proposed location of the outdoor condenser unit

Large empty rectangular box for attaching a photograph or drawing a diagram of the outdoor condenser unit.

APPLICANT'S NAME:

LOT NUMBER:.....

Initial:



Terms and Conditions of Request to Install Air-conditioning

1. The Applicant understands and acknowledges that all repairs and maintenance to the air conditioner and associated fittings will be the sole responsibility of the owner of the said lot (as identified in the application).
2. Any damage whatsoever that may occur to the common property or any surrounding lot due to the installation of the air conditioning unit will be the sole responsibility of the Lot Owner to rectify within seven (7) days.
3. The Applicant acknowledges that the air-conditioning unit will comply with all noise regulations as set by Local Government. Should a breach of the noise by-laws occur, the Applicant acknowledges that they may be requested to remove the air conditioning unit immediately at the Applicants cost. The Applicant agrees to adhere to any request by the Body Corporate in regards to noise.
4. The Applicant is aware that the Body Corporate Insurance DOES NOT cover the air conditioning unit and that they will be responsible for their own additional Insurance for the unit.
5. The Applicant agrees that all external piping, conduit etc..., will be colour coded to that of the entire building and as such may need to seek advice from the Committee of the Body Corporate in this regard.
6. The Applicant agrees and acknowledges that the overflow pipe from the condenser must be plumbed into the stormwater.

APPLICANT'S NAME:.....

SIGNED:.....

DATED:.....

Please return your completed form with attached pictures / diagram to:

Email

bodycorp@matthewsrealestate.com.au

Fax

07 3848 0172

Post

P.O. Box 171 Annerley, Qld, 4103

In person

Shop 2 / 663 Ipswich Road, Annerley

Thank You!